



FIRST LUTHERAN SCHOOL OF VENICE

815 Venice Boulevard, Venice, CA 90291

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Visit our website at: www.flvenice.org/school

2009-2010 ENROLLMENT INFORMATION

ENROLLMENT REQUIREMENTS AND PROCEDURES

Kindergarten

Requirements:

- Age 5 by **September 1st** of current year
- Assessment of developmental readiness
- Compliance with state immunization requirements
- Payment of the registration fee

Procedures:

1. Submit the following to the school office:
 - The completed enrollment application along with a \$25 application fee
 - A copy of the applicant's birth certificate
2. The principal will schedule an appointment for an interview with the parent and student and for an assessment of developmental readiness. Please bring a copy of the applicant's immunization records to the interview. (The student must be fully immunized before school begins.)
3. Upon acceptance, payment of the registration fee guarantees enrollment.

Grades 1-8

Requirements:

- Applicants for Gr. 1 must be 6 years old by September 1st
- Acceptable academic performance and character development
- Immunization records
- Payment of the registration fee

Procedures:

1. Submit the following to the school office.
 - The completed enrollment application along with a \$25 application fee
 - A copy of the applicant's current and/or previous year's report card
2. The principal will schedule an appointment for an interview with the student and parent. Please bring a copy of the applicant's most recent standardized test scores, if available, and a copy of the applicant's immunization records.
3. Upon acceptance, payment of the registration fee guarantees enrollment.

GENERAL INFORMATION

First Lutheran School is one of more than 2000 elementary schools operated by the churches of the Lutheran Church-Missouri Synod. The school has been an integral part of First Lutheran Church of Venice since being established in 1948. We are located on the north side of Venice Boulevard, three blocks west of Lincoln Boulevard.

The school offers a program of instruction for grades Kg. - 8. We have 5 classrooms: Kindergarten, Grades 1-2, Grades 3-4, Grades 5-6, and Grades 7-8. The maximum enrollment for kindergarten is 15 students. The other classrooms vary in size up to 25 students.

Our small size allows us to develop caring personal relationships with our students. We strive to build in each student a trust in God's providence, respect for others, and a sense of worth in self. Our academic expectations are high, and our students respond by consistently scoring well on national standardized tests.

ENROLLMENT POLICY

First Lutheran School is open to serve the whole community and admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admissions policies, and athletic and other school-administered programs.

Children of all faiths are welcome to enroll. In recent years, over 75% of our students have come from non-Lutheran backgrounds. Returning students and congregation members are given enrollment priority.

STATEMENT OF PURPOSE

We at First Lutheran believe that we are called to proclaim God's love and God's will for all people. We seek to provide a Christ-centered learning environment where all students can discover and develop their God-given gifts, so that their lives may be a blessing to God, to themselves, and to the world. We are dedicated to providing a school environment where positive spiritual, academic, social, and emotional growth can take place in each child.

Our students are fortunate to have three support groups which make this goal attainable:

- 1) a qualified, dedicated teaching staff
- 2) caring, hardworking parents
- 3) a committed, supportive congregation

When you enroll your child at First Lutheran School, we enter into partnership with you in the all-important task of assisting with his/her upbringing. The proper nurturing of a child's character, the formation of God-pleasing values, and the development of good habits demand time, energy, and sacrifice from parents, teachers, and support groups.

PARENT COMMITMENTS

In keeping with our general philosophy, we believe that your commitment in the following areas is necessary to promote understanding and provide the support needed to make our school the best possible learning environment that it can be for your child:

- 1) Pledge 12 hours of parental involvement during the year in some area of service to the school or contribute supplementary financial support. Special activities during the year provide opportunities for working parents to fulfill their commitment.
- 2) Support our PTSL (Parent-Teacher-Student League) fundraisers or forfeit a refundable fee. The fee is included with registration and equals the amount of profit that our PTSL can expect each year from participation in fundraising projects. For parents who support our fundraisers, this fee will be refunded at the end of the school year in one of two ways: as credit toward the fundraising fee for the following school year or, if children will not be re-enrolling, as credit toward the last month's tuition payment.
- 3) Attend a three-hour information class about the Christian dimension of First Lutheran. The intent of this session is to provide a basis of understanding in this important area where beliefs may differ.
- 4) Fulfill financial obligations.

In addition to the above commitments, we encourage all families to strengthen their relationship with God and each other by worshipping at the church of their choice.

ACCREDITATION

Our school was recently accredited for the maximum 7 years by the National Lutheran School Accreditation. All of our teachers are educators who have a minimum of a Bachelor's degree.

CURRICULUM

The curriculum and course of study, including reading, language arts, math, science, and social studies, are in compliance with the requirements of the California Department of Education. Where feasible, textbooks that have been approved by the State of California are adopted and used as part of our curriculum. Our graduates continue their secondary education at a variety of public and non-public high schools in the area.

Our school days begin with devotions and include lessons in our Christian faith. Classroom computers offer students opportunities for learning enrichment and for development of keyboarding and word processing skills. Our curriculum includes physical education, drama, and art. Students receive instruction in Spanish through the use of an innovative video program. Band is offered as an after-school activity. Our music curriculum for upper-grade students includes a hand chime ensemble, learning to read music, and playing recorders. Students in the lower grades form a separate choir. Periodically, the choirs are scheduled to sing during a Sunday morning worship service at First Lutheran Church.

SCHOOL DRESS

Boys Uniform

Uniform-style navy or khaki cotton twill pants (Gr. 3-8 must wear belts.)
Uniform-style navy or khaki cotton twill walking shorts (Gr. 3-8 must wear belts.)
Solid white, navy, or Sue Mills or First Lutheran forest-green polo shirt

Girls Uniform

Plaid, navy, or khaki skirts, skorts, or jumpers from Sue Mills

Navy or khaki skirts, skorts, or jumpers from clothing store with a uniform department
Shorts, skirts, and dresses may vary in length from the knee to approximately 2 inches above the knee.
Uniform-style navy or khaki cotton twill slacks (Gr. 3-8 must wear belts.)
Uniform-style navy or khaki cotton twill walking shorts (Gr. 3-8 must wear belts.)

Sue Mills White midvy or puffed-sleeve blouse

Solid white, navy, or Sue Mills or First Lutheran forest-green polo shirt

Boys and/or Girls

Navy or Sue Mills or First Lutheran forest green crewneck sweatshirts
Navy, white, or Sue Mills or First Lutheran forest green sweaters or sweater vests
For Students in Gr. 7-8 only, Sue Mills burgundy polo shirts, sweatshirts, or sweaters
White button-down oxford shirt
Standard white or navy long-sleeve turtleneck
Solid navy jackets for outdoor wear only.
All school clothing, with the exception of shoes, may have the First Lutheran logo only.
All shirts must be tucked in.
Shorts, skirts, and dresses may vary in length from the knee to approximately 2 inches above the knee.
Students in Gr. K-2 may wear pants or shorts with elastic waistband.
Clothing must be clean without rips, holes, or fraying.
Baggy or oversized clothing may not be worn.
Solid white, black, navy, or forest green socks must be worn. (Girls may wear tights of same colors.)
Shoes must be rubber-soled, closed-toed, closed-heeled, and secured with laces or alternate fasteners.
Jewelry that is unsafe or excessive may not be worn. Pierced jewelry is limited to one stud earring per lobe.
Grade 7-8 girls only may wear light facial cosmetics and colored nail polish.
Hair must be worn to not cover the eyes.
Dyed or bleached hair, including highlighting, and artificial skin coloring are not allowed.

SCHOOL HOURS **Kindergarten:** 8:30 - 11:45
 Grades 1 - 4: 8:30 - 3:00
 Grades 5 - 8: 8:15 - 3:00

EXTENDED DAY CARE HOURS

Our Extended Day Care Center is open from 7:00 a.m. until 6:00 p.m. on all days when school is in session. On most holidays and during the summer months our Extended Day Care Center is not open.

HOT LUNCH

Hot lunches are offered to our students on a daily basis for a nominal fee. The lunches meet state nutritional guidelines.

AFTER-SCHOOL PROGRAMS

After-school Enrichment Classes in art, dance, science, sports, drama, chess, gymnastics are scheduled periodically during the school year.

Students in the upper grades are offered the opportunity to participate in an interscholastic sports program. Coed volleyball teams compete during the fall, followed by basketball teams during the winter.

TRANSPORTATION First Lutheran does not operate buses.

SCHEDULE OF FEES FOR 2009-2010

<u>ADMISSION FEE</u>	\$100 for new students only
<u>REGISTRATION FEE</u>	\$300 per student
<u>FUNDRAISING FEE</u>	\$200 for a family with one child enrolled \$250 for a family with two or more children enrolled

YEARLY TUITION

Grades 1-8

\$ 6,100 for one child in Gr. 1-8
\$ 11,590 for two children in Gr. 1-8
\$ 17,080 for three children in Gr. 1-8

Kindergarten

\$ 4,550 for one child in Kindergarten
\$ 10,220 for one child in Gr. 1-8 & one in Kindergarten
\$ 15,700 for two children in Gr. 1-8 & one in Kindergarten

EXTENDED DAY CARE

Hours - 7:00 AM - 6:00 PM on all days that school is in session

Monthly Rates - Choose your time block: \$75 for 1st block; \$65 for 2nd block; \$55 for any additional block
A) 7:00-8:15 AM B) 12:00-1:30 PM C) 1:30-3:00 PM D) 3:00-4:30 PM E) 4:30-6:00 PM

Occasional Rate - \$7.00 per 1.5 hr. block

Late Fees - \$1.00 per minute after 6:00 PM

FEE POLICIES

1. A 2% discount will be given if tuition for the full year or for the first semester is paid by August 15th. The second semester discount applies if payment is made by January 15th.
2. Tuition paid in ten monthly installments is due on the fifteen day of each month, beginning on August 15th. Tuition envelopes are distributed approximately one week in advance of the due date.
3. Accounts become delinquent if payment is not made by the end of the month. A late fee of \$15 is charged to each account that has a balance due at the end of the month. The late fee is raised to \$30 for accounts that are an additional month delinquent.
4. Extended day care fees and hot lunch charges are billed monthly following services rendered. Children on monthly rates for May will be billed monthly rates for June.
5. The refundable fundraising fee is billed in July before the start of the school year. Charges for up to nine uncompleted parent service hours are billed during the second semester and the final three hours at the end of the school year.
6. All billed fees are non-refundable, except the amount of profit the parents have earned through their support of PTSL fundraisers.
7. Parents withdrawing students during the school year must give the school office a 30-day written notification, or an additional month's tuition charge will be added to their account.
8. Students may be refused attendance if accounts become two months delinquent.

9. The school charges \$25 for each returned NSF check and may require all future payments in cash or money order.